



OKLAHOMA AIR NATIONAL GUARD  
ACTIVE GUARD/RESERVE (AGR)  
TOUR VACANCY ANNOUNCEMENT # 74-20

PHYSICIAN ASSISTANT

<b>OPEN DATE: 25 AUG 2020</b>	<b>CLOSING DATE: OPEN UNTIL FILLED</b>
<b>UNIT/DUTY LOCATION: 137 SOMDG, WRANG, OKC, OK</b>	<b>COMPATIBLE AFSC: 42G3</b>
<b>MINIMUM GRADE: O-4</b>	<b>MAX GRADE: O-5</b>
<b>OPEN NATIONWIDE</b>	<b>RETRAINING AVAILABLE: NO</b>

**DUTIES AND RESPONSIBILITIES:** Administer comprehensive medical assessments, physical assessments, and preventative medical service to Air National Guard ANG members at an ANG Wing. Performs comprehensive physical assessments of ANG members to include full physical assessments, significant past medical and surgical history, family history, social history, recording/reviewing current medications, and immunization history. Requests, orders, and interprets laboratory tests related to Individual Medical Readiness (IMR), mobility and retention standards, and flying standards. Requests, evaluates, and applies the findings of radiological studies. When needed, requests consultations to assist on interpretation of abnormal studies and discusses the interpretation of abnormal studies with the member's treating provider. Services involve direct management of occupational/preventive medicine practices including, but not limited to, fitness for duty (FFD) assessments, annual, and Periodic Health Assessments (PHA), annual Web Health Assessments (WEBHA), Line of Duty (LOD) determination, Medical Continuation (MEDCON), Incapacitation (INCAP) pay, Convalescent Leave (CONLV), Disability Evaluation System (DES) Wing fitness questionnaires. Management of fly and non-fly waivers and assignment disability codes (ALC). Conducts face to face meetings relating to the Exceptional Family Member Program (EFMP). Performs person to person provider contact in mental health assessments. Manages medical assessments addressed by the Deployment Availability Working Group (DAWG). Manages Human Immunodeficiency Virus (HIV) Program (maintains surveillance of Wing testing and results). Manages the Medical Review Officer (MRO) portion of the Drug Demand Reduction Program (DDRP). Evaluates, verifies, and approves all MRO cases. Ensures all MRO processing timelines are met. Acts as the liaison among the Wing program manager, Air Force Medical Operations Agency (AFMOA), and making tandem dispositions to include Wing fitness questionnaires, preparing narrative summaries, AF Form 469s, 422s, and Fitness for Duty dispositions. Supervisory oversight of full-time medical group aeromedical personnel (Flight Medicine) duties in completing medical case packages listed above before submitting to higher headquarters. Ensures referrals include the appropriate level of severity/urgency of the care needed. Evaluates adherence to medical care plan to include scheduled medical, physical therapy, and mental health appointments. Oversight of compliance and execution of deployment health assessments and other deployment related services, such as IMR, Immunizations, Separation History and Physical Examinations (SHPE), Pre and Post Deployment Health Assessment Program (DRHA), Automated Neuropsychological Assessments (ANAM). Provides operational medical expertise to installation unit commanders at all levels. Monitors assigned flying and Special Operations Duty (SOD) personnel to enhance aircrew health and safety and prepare/update AF Form 1041 log. Ensures medical care provided by civilian/military physicians is in accordance with the Approved Aircrew Medication List and appropriate Aircrew Waiver Guidelines. Oversees aerospace and operational dispositions and waiver requests. Provides grounding management by reviewing medical documentation, performing necessary physical assessments, preparing the DD Form 2992, and ensuring review/signature by the Flight Surgeon. Required to regularly observe and advise on aeromedical problems. Monitors preflight crew briefings, crew resource management (CRM) from show time to release. Monitors crew for potential health and safety concerns/hazards. Provides operational safety and mishap prevention briefings.

**LENGTH OF TOUR:** Initial tours will not exceed 3 years, and constitutes the Probationary Period. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

**BASIC QUALIFICATIONS REQUIRED:** In accordance with ANGI 36-101, *Air National Guard Active Guard Reserve (AGR) Program*, Para 12.2. Eligibility for AGR Tours: Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status. IAW AFI 48-123 para 11.10.2.1 applicants with a concurrent AGR assignment must have a current PHA on file. AGRs must have a current favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Individuals on a DD Form 469, Duty Limiting Condition Report at the time of AGR physical package evaluation will not be deemed medically qualified. Individuals may apply for AGR tours as long as they meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour. An initial AGR order will not be published prior to ensuring the selected applicant is off any duty limitations before starting their AGR tour. Application packets will be

qualified based upon requirements listed in ANGI 36-101, *Air National Guard Active Guard Reserve (AGR) Program*, The Air Force Enlisted/Officer Classification Directory and eligibility requirements listed on this announcement. **Members will process through the AGR Continuation Board when serving on an initial AGR tour.**

**PAY & ALLOWANCES/MAJOR BENEFITS:** AGR personnel receive Base Pay, Basic Allowance for Subsistence, Basic Allowance for Housing; Full medical care in military treatment facilities for AGR member and partial medical care and TRICARE benefits for dependents of AGR member. All AGR personnel are required to participate in electronic funds transfer (EFT) for all payments as a condition of employment per PL 104-134, 26 July 1996, The Debt Collection Improvement Act of 1996.

**ADDITIONAL INFORMATION:** Applicants for E-8 positions must have completed the Senior Noncommissioned Officer Academy to apply. **When max grade is listed as: E-8, E-9, O-4 – O-6, grade availability is dependent upon state control grade availability.** Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Persons eligible for or receiving a Federal retirement annuity are not eligible to apply. Restoration rights for Federal employees accepting AGR tours will be in accordance with Chapter 353, Federal Personnel Manual. AGR personnel are subject to the Oklahoma Code of Military Justice (OCMJ). AGR personnel are protected by Title VI, Civil Rights Act of 1964.

**EQUAL EMPLOYMENT OPPORTUNITY:** All applicants will receive consideration without regard to age, race, color, national origin, creed, religion, politics, marital status, or other non-merit reasons not interfering with membership in the Air National Guard or performance of required duties.

**APPLICATION INSTRUCTIONS:** Applications must be sent electronically by email to: [Ashley.s.kilpatrick2.mil@mail.mil](mailto:Ashley.s.kilpatrick2.mil@mail.mil) and [lorie.a.stephens.mil@mail.mil](mailto:lorie.a.stephens.mil@mail.mil) IAW ANGI 36-101, all applicants must submit:

1. **NGB Form 34-1, Application for Active Guard Reserve (AGR) Position.**
2. **Current Virtual MPF RIP (within 30days).**
3. **Most recent Report of Individual Fitness from the Air Force Fitness Management System (AFFMS).**
4. **SF Form 181 (Race and Ethnicity Identifier)**
5. **Resume Detailing Experience (Optional).**

Please upload all documents, in the order as listed above, as one (1) pdf. Portfolio formats are accepted. The file should read as: LastName, FirstName\_VA#\_JobTitle (i.e. Doe, John\_86-20\_Crew Chief)

**How to combine/merge a PDF:**

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2. Click Combine Files
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**How create a portfolio:**

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3. Drag and drop your PDFs into the PDF combiner.
4. Rearrange individual pages or entire files in the desired order.
6. Click 'Create!' to combine and download your PDF

If you have any questions please contact SSgt Ashley Kilpatrick at 405-228-5531 or SMSgt Lorie Stephens at 405-228-5511.